

**Lebanon High School  
Class of 2011**



**Graduation Guide for Parents**

Dear Parents,

Each spring the thoughts of eager seniors and their proud parents turn excitedly to graduation. In this state of enthusiasm, many last minute details can be forgotten or simply overlooked.

This booklet has been designed to provide information and answers to the questions most commonly asked by seniors and their parents. Please review this material carefully and use it as a reference during your planning this spring.

**Candidates for graduation must complete all academic requirements and pass all parts of the Ohio Graduation Test in order to participate in the commencement ceremony on May 28.** We will make every effort to keep you informed of your senior's academic progress. In turn, we ask you to make every effort to be informed and to help ensure that your senior successfully completes all academic requirements.

I hope you find this booklet helpful as you plan for what is certain to be a busy time for you and your family. As always, please feel free to contact the high school (934-5100) if you have any questions. We are eager to make this an enjoyable and memorable experience for everyone.

Sincerely,

Sam Ison  
Principal

**\*Special note: The ceremony will be held at Wright State University's Nutter Center.**

# Commencement Requirements

All seniors and early graduates **must** have completed all academic and other requirements within the stated timelines including, but not limited to, the Ohio Graduation Test, virtual classes, PSEO, and correspondence courses in order to participate in the Lebanon High School Commencement.

A student who fails a second semester class that is needed to fulfill a graduation requirement will not be permitted to participate in commencement, even if the credit can be made up in summer school. Commencement is reserved only for students who have successfully completed all coursework.

## Class of 2011 Graduation Requirements

### 23 Total Credits

English.....	4 credits	Health.....	0.5 credit
Science.....	3 credits	Physical Education..	0.5 credit
Mathematics.....	3 credits	Electives.....	8 credits
Social Studies (1 cr. Am. History, & 0.5 cr. Gov't).....	3 credits		
Foreign Lang., Fine Arts, or Business/Technology.....	1 Credit		
(1/2 credit in computer application based course)			

## Other Requirements

Any senior having fees to pay, books to return, or any other obligation, must have it cleared by 12:00 pm on Friday, May 27, in order to participate in commencement.

**Seniors wishing to participate in commencement must attend rehearsal in its entirety. Rehearsal will be held on Friday, May 27 @ 8:00 am at Wright State University's Nutter Center.**

## Commencement Information

1. Commencement will be held on Saturday, May 28, at Wright State University's Nutter Center.
2. Commencement will begin promptly at 6:00 pm.
3. Graduates should arrive at 5:00 pm, dressed in their caps and gowns (**must have the approved gown** from Graduate Services in order to participate in graduation), and report directly to the McClintock Gym next to the main gym. Information about the line-up assignment, seating order, etc. will be given to the graduates at practice on May 27.
4. Parents, please, - Graduates only in the assigned areas prior to commencement and after commencement.
5. Valedictorian/Salutatorian
  - To be eligible for consideration as valedictorian or salutatorian, a student must be enrolled at LHS for **4 consecutive semesters prior to the final semester** (by the 2<sup>nd</sup> semester of their sophomore year).
  - The valedictorian and salutatorian will be selected at the completion of the 8<sup>th</sup> semester. Selection will be made based on students weighted GPA rounded to **three decimal points**.
  - In the event of a tie, co-valedictorians will be named. If this occurs, **no** salutatorian will be named.
  - The valedictorian and salutatorian will be given the opportunity to speak at the commencement ceremony.

## Commencement Information

### Commencement Rehearsal - Friday, May 27 – 8:00 am – Wright State University’s Nutter Center

Seniors wishing to participate in commencement on May 28 **must attend and participate in rehearsal on Friday, May 27**. Rehearsal lasts approximately 2 hours. Seniors who do not attend commencement rehearsal **in its entirety** on May 27 are not permitted to participate in commencement on Saturday, May 28. Only absences from rehearsal that are validated by a physician’s statement indicating the student to be physically unable to participate in rehearsal will be deemed excused. A bus will be provided for rehearsal and students must sign up ahead of time. All seniors who ride the bus must return on the bus after the practice.

**\*Mark this date on your calendar. Everyone must be at the entire rehearsal.**

### Baccalaureate - Friday, May 27, 7:00 pm, Urbancrest Baptist Church- (Optional)

Seniors, families, and friends are invited to Baccalaureate. A primary purpose of Baccalaureate at Lebanon High School is to allow graduating seniors a formal opportunity to recognize their parents during the program. This allows for this moving show of appreciation. The program also features senior speakers who reflect on the past and future, and student musical performances.

Baccalaureate lasts approximately one hour. Seniors and their parents are encouraged to attend, even though attendance is **voluntary**. Dress is “Sunday best.” No tickets are required.

## Senior Events

### **Senior Awards Program - Wednesday, May 11, 7:00 pm, Lebanon High School Cafetorium**

This program is designed to recognize and honor graduating seniors for their accomplishments. Students will be recognized for various accomplishments and will be awarded local and national scholarships. Recipients included in the ceremony will be sent an invitation.

Parents and friends are invited and encouraged to attend.

Seniors should check with their counselor at least **10 days prior** to the program to make sure that the school is aware of respective scholarships, awards, etc. that have been earned so the student can be appropriately recognized. Some scholarships will be announced for the first time on this evening.

## **Directions to Graduation Wright State University- Nutter Center**

Take State Route 48 North to

I-675 East to the Fairfield Commons Mall Exit (Wright State University)

Turn Left onto N. Fairfield Road

This will lead you to the Wright State University's Nutter Center Parking Lot

## Important Dates

*Senior Awards Night* - - - - - *Wednesday, May 11*  
7:00 PM, Lebanon High School Cafetorium

*Commencement Rehearsal* - - - - - *Friday, May 27*  
8:00 AM, Wright State University's Nutter Center,  
Fairborn, Ohio (Mandatory Attendance of ALL  
Participants in Graduation). If seniors would like to ride  
a school bus to practice, you must sign up in the office  
ahead of time and ride the bus back to the school after  
practice.

*Baccalaureate* - - - - - *Friday, May 27*  
7:00 PM, Urbancrest Baptist Church

*Commencement* - - - - - *Saturday, May 28*  
6:00 PM, Wright State University's Nutter Center,  
Fairborn, Ohio off of I-675 North  
Graduates must be there by **5:00PM**

## The Ceremony

The Lebanon High School commencement will be conducted with dignity and respect. Graduates, parents, and guests are reminded that commencement is a formal ceremony, not a celebration.

Participation in commencement is optional. Graduates wishing to participate in the ceremony must adhere to the following guidelines:

1. Males will wear maroon caps and gowns. Females will wear white caps and gowns. All caps and gowns must be the custom made, rented gowns in order to participate in the graduation ceremony.
2. Graduates will be seated in alphabetical order with their TEAM teacher.
3. A photograph will be taken of each graduate as he/she receives a diploma by a professional photographer (Life Touch). More information on the photographer will follow, closer to the ceremony.
4. Lebanon Cable will record the Commencement ceremony. You may purchase a copy by contacting, Joe Hackman at (513) 228-3294.

## Important Graduation Information

1. Seniors are measured for caps and gowns in the fall of their senior year. Students who miss the ordering day need to contact directly Graduate Services, at (513) 272-5890. Caps and gowns will be distributed in the spring during school. Please listen for announcements as to when they can pick them up. Any questions dealing with caps and gowns **must** be directed to Graduate Services.
2. Our graduates use custom made gowns that have been made exclusively for Lebanon High School. These gowns have the school emblem embroidered on them. **These gowns are rented and must be returned following the commencement ceremony.** Graduates will be able to keep their cap, tassel, and medallion.
3. Diplomas will not be issued during the ceremony. Diplomas will be distributed in the staging area rooms after the ceremony. This is also where students will return their gowns.
4. Only honor cords, honor society sashes, and medallions may be worn on or around graduation attire. The gown may not be altered in any way; the cap can be altered for fitting purposes only.
5. Graduates may not bring purses, cell phones, or any other items to carry during the ceremony.
6. Family members and friends in the audience please **turn off** all cell phones during the ceremony.

## Miscellaneous

1. Seniors are required to take second semester exams except:
  - Those who have taken an AP test will be exempt from that particular class exam.
  - Those who have a “B” average over the third and fourth grading period in that particular course.
2. Seniors may ride a school bus to and from commencement rehearsal (no bus provided for the actual graduation), if they sign up ahead of time. Otherwise, parents must provide transportation to and from the Nutter Center for practice and the ceremony on May 27 and May 28.
3. Reminder - Don't forget to check with the guidance department to make certain the school has updated scholarship and award information. This is a way to make certain you are included in the senior awards night program on May 11. Seniors should confirm this information with their counselor no later than April 29<sup>th</sup>.
4. **Any senior who disrupts - or contributes in any way to the disruption of - the normal operation during the final days of the school year, will be subject to disciplinary action including, but not limited to, being denied participation in commencement on May 28. Any graduate participating in or contributing to inappropriate behavior during the commencement ceremony will be removed from the Nutter Center by the administration or Greene County Sheriff Deputies with the possibilities of legal action being pursued.**
5. Any graduate choosing **not to participate** in commencement should let his/her counselor know by April 29, so the seating arrangements for commencement can be finalized. Diplomas for students not attending commencement may be picked up at the high school starting on Tuesday, June 7.